

NOTICE OF MEETING MINUTES

(Original version signed and archived)

Title of meeting:	Board of Directors	Date and time:	June 18, 2019 at 2:15 p.m.	
Purpose of meeting:	Annual general meeting	Location:	Caraquet	
Chairperson:	Michelyne Paulin		Centre culturel	
Administrative Assistant:	Sonia Haché-Lanteigne		(Foyer of the Centre culturel)	
Participants				
Members				
Lucille Auffrey	x	Wes Knight	√	Michelyne Paulin (Chairperson)
Pauline Bourque	√	Brenda Martin	√	Denis M. Pelletier
Rita Godbout (Treasurer)	√	Norma McGraw (Vice-Chairperson)	√	Sonia A. Roy
Gabriel Godin	√	Gaitan Michaud	√	Claire Savoie
Emeril Haché	√	Jean-Marie Nadeau	√	Anne C. Soucie
Ex officio members				
Gilles Lanteigne	√	Dr. Nicole Leblanc	√	Janie Levesque
Leadership Team				
Gisèle Beaulieu	√	Jacques Duclos	x	Johanne Roy
Dr. France Desrosiers	√	Stéphane Legacy	x	
MINUTES				
1. Call to order				
Gabriel Godin welcomed the participants and called the meeting to order at 3 p.m. Kevin Haché, Mayor of Caraquet, extended a welcome.				
2. Constitution of quorum and notice of meeting				
The meeting was duly called and quorum was achieved.				
3. Adoption of the agenda				
The agenda was presented for adoption.				
<u>MOTION 2019-06-18 / 01AGA</u>				
Moved by Sonia A. Roy				
Seconded by Pauline Bourque				
That the Board of Directors adopt the agenda.				
Motion carried unanimously.				
4. Declaration of potential conflicts of interest				
No conflicts of interest were raised.				
5. Adoption of the minutes of the annual general meeting held on June 26, 2016				
The minutes of the annual general meeting held on June 26, 2018 were presented for adoption.				
<u>MOTION 2019-06-18 / 02AGA</u>				
Moved by Anne C. Soucie				
Seconded by Brenda Martin				
That the Board of Directors adopt the minutes of the annual general meeting held on June 26, 2018.				
Motion carried unanimously.				
6. Presentation of the Vitalité Health Network Annual Report				
6.1 Presentation of the report of the Chairperson of the Board of Directors				
The Chairperson of the Board of Directors presented her report for 2018–2019.				
6.2 Presentation of the report by the President and Chief Executive Officer (CEO)				
The President and CEO submitted the Vitalité Health Network Annual Report for fiscal year 2018–2019. Under the <i>Regional Health Authorities Act</i> , this annual report must be submitted to the Minister of Health no later than June 30 of each year.				

6.3 Governance and Nomination Committee

The Chairperson of the Governance and Nomination Committee presented her annual report outlining the committee's activities over the previous year.

6.4 Finance and Audit Committee

The Chairperson of the Finance and Audit Committee presented her annual report outlining the committee's activities over the previous year. Based on this report, two motions were moved:

- Adoption of 2018–2019 financial statements;
- Appointment of the firm Raymond Chabot Grant Thornton to conduct the 2019–2020 audit.

MOTION 2019-06-18 / 03AGA

Move by Pauline Bourque

Seconded by Anne C. Soucie

That the Board of Directors adopt Vitalité Health Network's 2018–2019 financial statements for the fiscal year ended March 31, 2019 as presented.

Motion carried unanimously.

MOTION 2019-06-18 / 04AGA

Moved by Brenda Martin

Seconded by Emeril Haché

That the Board of Directors reconfirm the appointment of the firm Raymond Chabot Grant Thornton to conduct the 2019–2020 audit based on the established agreement.

Motion carried unanimously.

6.5 Client Service, Quality Management and Safety Committee

The Chairperson of the Client Service, Quality Management and Safety Committee presented her annual report outlining the committee's activities over the previous year.

6.6 Strategic Research and Training Committee

The Chairperson of the Strategic Research and Training Committee presented her annual report outlining the committee's activities over the previous year.

6.7 Medical Advisory Committee

The Chairperson of the Medical Advisory Committee presented her annual report outlining the committee's activities over the previous year.

6.8 Professional Advisory Committee

The Chairperson of the Professional Advisory Committee presented her annual report outlining the committee's activities over the previous year. She mentioned that the process for evaluating the committee and its members was also an objective for 2019–2020. Based on this report, a motion was moved.

MOTION 2019-06-18 / 05AGA

Moved by Brenda Martin

Seconded by Rita Godbout

That the Board of Directors adopt the right-to-practise renewals submitted by the Chairperson of the Professional Advisory Committee.

Motion carried unanimously.

7. 2018–2019 Annual Report

After the chairpersons of the Board of Directors committees had presented their reports, adoption of the 2018–2019 Vitalité Health Network Annual Report was moved.

MOTION 2019-06-18 / 06AGA

Move by Pauline Bourque

Seconded by Gaitan Michaud

That the Board of Directors adopt the Vitalité Health Network Annual Report for the fiscal year 2018–2019.

Motion carried unanimously.

8. 2019 Merit Awards for Vitalité Health Network employees

The 2019 Merit Awards for Vitalité Health Network employees were presented in the four following categories:

- “Vitalité” Award: Manon Frenette, Annie Morin-Levesque, Jean-Philippe Ouellet and Roxanne Paquette Blanchard;
- “Excellence in Management and Leadership” Award: Johanne Cléroux;
- “Creativity and Innovation” Award: Addiction Services, Northwest Zone – Opioid Substitution Clinic;
- “Safety” Award: Natalie Pomerleau Dalcourt.

A congratulatory letter will be sent to each of the recipients as well as to Paulette Sonier Rioux, former member of the Board of Directors, recognizing her 50 years of volunteering.

9. Adjournment

Rita Godbout moved to adjourn the meeting at 4:15 p.m.

10. Opportunity for comments from the public

There were no comments from the public.

Michelyne Paulin
Chairperson of the Board of Directors

Gilles Lanteigne
Secretary of the Board of Directors