

NOTICE OF MEETING MINUTES

(Original version signed and archived)

Title of meeting:	Board of Directors	Date and time:	February 12, 2019 at 1:00 p.m.		
Purpose of meeting:	Public meeting	Location:	Bathurst – Atlantic Host Jade Room		
Chairperson: Administrative Assistant:	Michelyne Paulin Sonia Haché-Lanteigne				
Participants					
Members					
Lucille Auffrey	✓	Wes Knight	✓	Michelyne Paulin (Chairperson)	✓
Pauline Bourque	✓	Brenda Martin	x	Denis M. Pelletier	✓
Rita Godbout (Treasurer)	✓	Norma McGraw	✓	Sonia A. Roy	✓
Gabriel Godin (Vice-Chairperson)	✓	Gaitan Michaud	✓	Claire Savoie	✓
Emeril Haché	✓	Jean-Marie Nadeau	✓	Anne C. Soucie	✓
Ex officio members					
Gilles Lanteigne	✓	Dr. Nicole Leblanc	✓	Janie Levesque	✓
Leadership Team					
Gisèle Beaulieu	✓	Jacques Duclos	✓	Johanne Roy	✓
Dr. France Desrosiers	✓	Stéphane Legacy	✓		
MINUTES					

1. Call to order

The meeting was called to order at 1:05 p.m.

2. Constitution of quorum and notice of meeting

The meeting was duly called and quorum was achieved.

3. Adoption of the agenda

The agenda was presented for adoption.

MOTION 2019-02-12 / 01P

Moved by Denis M. Pelletier

Seconded by Sonia A. Roy

That the Board of Directors adopt the agenda.

Motion carried unanimously.

4. Disclosure of conflicts of interest

No conflicts of interest were raised.

5. Consent agenda

5.1 Adoption of consent agenda

5.2 Adoption of minutes – December 4, 2018

5.3 Report by the President and Chief Executive Officer

5.4 Physicians' temporary privileges

5.5 Correspondence

The Chairperson asked the members whether it was necessary to add, eliminate or withdraw items from the consent agenda. The following item was withdrawn: 5.3 – Report by the President and Chief Executive Officer

MOTION 2019-02-12 / 02P

Moved by Jean-Marie Nadeau

Seconded by Pauline Bourque

That the Board of Directors adopt the consent agenda from the February 12, 2019 public meeting following withdrawal of item 5.3 – Report by the President and Chief Executive Officer.

Motion carried unanimously.

LIST OF TEMPORARY PRIVILEGES – February 4, 2019

Physician	Profession	Field of Practice	Category	Privilege Dates		Zones
				From	To	
DOIRON, Ghislain	General Practitioner	Family Practice Emergency Medicine Hospitalization	Locum	December 22, 2018	March 16, 2019	1B
HENDRIKS, Amélie	General Practitioner	Emergency Medicine	Locum	November 28, 2018	February 20, 2019	1B, 4
HUSSAIN, Arif	Pediatrician	Pediatrics Pediatric Cardiology	Consulting	January 30, 2019	April 24, 2019	1B
JAZEBIZADEH, Homayoon	Plastic Surgeon	Clinical Assistance with Dr. Jason Dool only	Clinical Assistant	December 17, 2018	March 16, 2019	1B
LEBLANC, Marie-Josée	General Practitioner	Family Practice Emergency Medicine	Associate	November 24, 2018	February 16, 2019	1B
LEBLANC, Martin	Dermatologist	Dermatology Mohs Surgery	Associate	February 3, 2019	April 28, 2019	1B
LEBRETON, Danica	Pediatrician	Pediatrics	Associate	December 22, 2018	March 16, 2019	1B
LÉVESQUE, Jérôme	Pathologist	Anatomical Pathology	Locum	January 18, 2019	April 12, 2019	1B
MALLET, Zoé	General Practitioner	Family Practice Emergency Medicine Hospitalization	Locum	December 22, 2018	March 16, 2019	1B, 4, 5, 6
MCLAUGHLIN, Alexandre	General Practitioner	Emergency Medicine	Locum	February 11, 2019	May 6, 2019	1B, 6
MILLER, Angela	Pathologist	Anatomical Pathology Cytopathology Forensic Medicine	Consulting	December 14, 2018	March 8, 2019	1B
NORIS, Dominique	Pediatrician	Pediatrics	Associate	January 6, 2019	March 31, 2019	1B
POIRIER, Matthieu	Respirologist	Respirology	Associate	January 5, 2019	March 30, 2019	1B
ROBICHAUD, Alexandre	General Practitioner	Family Practice Emergency Medicine	Locum	December 22, 2018	March 16, 2019	1B, 4, 5, 6
SIKA, Ginette	General Practitioner	Family Practice Emergency Medicine Hospitalization	Locum	December 8, 2018	March 2, 2019	1B, 4, 5, 6
VACHON-ROY, Olivier	Pathologist	Anatomical Pathology	Consulting	November 26, 2018	February 18, 2019	1B
YOUSSEF, Sameh	Pathologist	Anatomical Pathology Cytopathology	Associate	November 28, 2018	February 20, 2019	1B

Physician	Profession	Field of Practice	Category	Privilege Dates		Zones
				From	To	
BEAULIEU, Émilie	General Practitioner	Family Practice Emergency Medicine Hospitalization Palliative Care	Associate	January 18, 2019	April 12, 2019	4
MARTIN, Jessica	General Practitioner	Family Practice Emergency Medicine Hospitalization	Associate	December 22, 2018	March 22, 2019	4
MOREAU, Vincent	General Practitioner	Emergency Medicine Family Practice	Associate	December 21, 2018	March 15, 2019	4
ROY, Marie-Josée	Pediatrician	Pediatrics	Locum	November 30, 2018	February 22, 2019	4
PENTWALA, Fidèle	General Practitioner	Emergency Family Practice Hospitalization Obstetrics Surgical Assistance	Locum	January 7, 2019	March 29, 2019	4
SAIF, Sameh	Radiologist	Radiology Interventional Radiology	Active	January 1, 2019	March 22, 2019	4
THÉRIAULT, Amélie	General Practitioner	Family Practice Hospitalization Obstetrics	Locum	February 4, 2019	April 29, 2019	4
ALKHUNAIZI, Auda	Emergency Physician	Emergency Medicine	Associate	October 18, 2018	January 11, 2019	5
CASHMAN, Stephen	General Practitioner	Family Practice Emergency Medicine Hospitalization	Locum	December 28, 2018	March 22, 2019	5
JAHANGIR, Mubeen	Psychiatrist	Psychiatry	Active	December 7, 2018	March 1, 2019	5
MILLS, Martha	Gynecologist-Obstetrician	Gynecology Obstetrics	Locum	November 11, 2018	February 1, 2019	5
MINZ, Jonathan	General Practitioner	Emergency Medicine	Locum	November 7, 2018	January 25, 2019	5
RAI, Vasantha	Anesthetist	Anesthesia	Locum	November 19, 2018	February 8, 2019	5
TAIWO, Adedayo Adeinale	Gynecologist-Obstetrician	Gynecology Obstetrics	Locum	August 11, 2018	November 3, 2018	5
THIBEAULT, Patrick	Internist	Internal Medicine	Locum	February 1, 2019	April 26, 2019	5
WARD, Charlene	General Practitioner	Family Practice Emergency Medicine	Locum	October 12, 2018	January 4, 2019	5, 1B
YEKINI, Idris	Gynecologist-Obstetrician	Gynecology Obstetrics	Locum	December 7, 2018	March 1, 2019	5
YOULA, Adama-Rabi	General Practitioner	Family Practice Hospitalization	Active	December 7, 2018	March 1, 2019	5

Legend: D = Decision I = Information C = Consultation

Physician	Profession	Field of Practice	Category	Privilege Dates		Zones
				From	To	
BEUCAGE, Pierre	General Practitioner	Family Practice	Locum	January 19, 2019	April 12, 2019	6
BLANCHETTE, Rémi	Radiologist	Medical Imaging	Locum	February 9, 2019	May 3, 2019	6
BOSKOVIC, Jasmina	General Practitioner	Family Practice	Locum	January 16, 2019	April 12, 2019	6
BOSSÉ, Marilyne	Orthopedic Surgeon	Surgery	Active	February 23, 2019	May 17, 2019	6
CLOUTIER, Francis	Radiologist	Medical Imaging	Locum	February 9, 2019	May 3, 2019	6
DESLAURIERS, Jean-Phillip	Rheumatologist	Rheumatology	Associate	January 19, 2019	April 12, 2019	6
DIGNARD, Hugo	General Practitioner	Family Practice	Locum	February 16, 2019	May 10, 2019	6
FARREL, Ruth	Gynecologist-Obstetrician	Obstetrics Gynecology	Associate	January 17, 2019	April 11, 2019	6
GUENICHE, Fanny	General Practitioner	Family Practice	Associate	January 19, 2019	April 12, 2019	6
HACHÉ, Mireille	Psychiatrist	Psychiatry	Active	February 23, 2019	May 17, 2019	6
HARRABI, Hanen	General Practitioner	Family Practice	Locum	December 7, 2018	March 1, 2019	6
HARPER, Aaron	Pathologist	Pathology	Associate	February 16, 2019	May 10, 2019	6
HOSATTE-DUCASSY, Caroline	General Practitioner	Family Practice	Locum	February 23, 2019	May 17, 2019	6
HUARD, Pascal	Anesthetist	Anesthesia	Locum	February 23, 2019	May 17, 2019	6
ISABEL, Marilyn	Radiologist	Medical Imaging	Locum	February 2, 2019	April 26, 2019	6
LANDRY, Geneviève	General Practitioner	Family Practice	Associate	February 19, 2019	May 14, 2019	6
LANDRY, Jean-Gabriel	Anesthetist	Anesthesia	Locum	January 5, 2019	March 29, 2019	6
LOSIER, Mathias	General Practitioner	Family Practice	Associate	February 16, 2019	May 10, 2019	6
MALLET, Maxime	General Practitioner	Family Practice	Associate	January 19, 2019	April 12, 2019	6
MÉNARD, Sophonie	General Practitioner	Family Practice	Locum	November 29, 2018	February 22, 2019	6
MINZ, Jonathan	General Practitioner	Family Practice	Locum	January 4, 2019	March 29, 2019	6
PARENT, Marc-Etienne	General Practitioner	Internal Medicine	Associate	January 19, 2019	April 12, 2019	6
PERRON, Benjamin	General Practitioner	Family Practice	Locum	December 7, 2018	March 1, 2019	6
PHAM, Xuan Huyen	Radiologist	Medical Imaging	Locum	December 29, 2018	March 22, 2019	6
ROBERGE, Sylvie	General Practitioner	Family Practice	Locum	December 29, 2018	March 22, 2019	6
ROYER, Isabelle	General Practitioner	Family Practice	Locum	February 16, 2019	May 10, 2019	6
SAAB, David	General Practitioner	Family Practice	Locum	February 16, 2019	May 10, 2019	6
SAMKARI, Ali	General Surgeon	Surgery	Locum	January 9, 2019	April 5, 2019	6

5.3 Report by the President and Chief Executive Officer

The President and CEO's report covered the period from November 26, 2018 to February 1, 2019. It included the main accomplishments involved in meeting the objectives of the 2017–2020 Strategic Plan, the 2018–2019 Regional Health and Business Plan, and other priority files for the Network.

The shortage of qualified human resources in a number of sectors, including nursing, continued to be a major concern, especially due to the curtailment of obstetrical services at the Chaleur Regional Hospital and the temporary closure of the Palliative Care Unit at the Campbellton Regional Hospital. The Network's management is extremely concerned about this situation, and our teams are working to find solutions.

New Brunswick's new Progressive Conservative government took power last fall. During its first months in power, it was familiarizing itself with various files and was somewhat less available to meet with the two health authorities. Regular activities should return to normal within the coming weeks.

Here are the topics included in this report:

- Engagement of employees and medical staff
 - Medical administrative structure
 - MSO visits
- Financial and physical resources management
 - Parking garage project at the Dr. Georges-L.-Dumont UHC
 - Dr. Georges-L.-Dumont UHC Clinical and Infrastructure Master Plan
 - Major expansion projects (continued)
- Human resources management
 - Obstetrical Unit at the Chaleur Regional Hospital
 - Palliative Care Unit at the Campbellton Regional Hospital
 - Intensive Care at the Campbellton Regional Hospital
 - Cataract surgeries
- Relations with partners and community groups
 - Discussion around the priorities of the Association francophone des aînés du Nouveau-Brunswick
- Implementation of a quality and patient safety culture
 - Accreditation Canada

- Patient- and family-centred care strategy
- Relations with the Board of Directors
 - Representation meetings and outreach

The President and CEO gave the presentation entitled “Transformation of the Restigouche Hospital Centre,” which had been delivered at the February 7 press conference following the release of the report by the Office of the Ombud. In addition to the presentation, the President and CEO updated the members on developments and other activities having occurred in the meantime. Members of the Board of Directors congratulated the staff for their efforts on this file.

MOTION 2019-02-12 / 03P

Moved by Wes Knight

Seconded by Emeril Haché

That the Board of Directors adopt the February 12, 2019 report of the President and CEO.

Motion carried unanimously.

6. Committee reports

6.1 Governance and Nomination Committee

Lucille Auffrey, Committee Chair, presented the report on the January 21, 2019 meeting. The following items had been raised:

- Discussions with the public;
- Members’ attendance at meetings;
- By-Laws of the foundations of Vitalité Health Network / auxiliary associations;
- Board of Directors 2019–2020 meeting schedule (MOTION 2019-01-21 / 03GMC);
- 2020–2023 Strategic Planning (MOTION 2019-01-21 / 04GMC).

MOTION 2019-02-12 / 04P

Moved by Lucille Auffrey

Seconded by Norma McGraw

That the Board of Directors receive the report on the January 21, 2019 meeting of the Governance and Nomination Committee.

Motion carried unanimously.

MOTION 2019-02-12 / 05P

Moved by Lucille Auffrey

Seconded by Gaitan Michaud

That the Board of Directors adopt the following motions made at the January 21, 2019 meeting of the Governance and Nomination Committee: MOTION 2019-01-21 / 03GMC and MOTION 2019-01-21 / 04GMC.

Motion carried unanimously.

6.2 Finance and Audit Committee

Rita Godbout, Committee Chair, presented the report on the January 22, 2019 meeting. The following items had been raised:

- 2019–2020 capital budgets;
- Action plan – Recommendations of the external auditors 2017–2018;
- Financial statements for the period ended November 30, 2018 (MOTION 2019-01-22 / 03FV and MOTION 2019-01-22 / 04FV).

MOTION 2019-02-12 / 06P

Moved by Rita Godbout

Seconded by Emeril Haché

That the Board of Directors receive the report on the January 22, 2019 meeting of the Finance and Audit Committee.

Motion carried unanimously.

MOTION 2019-02-12 / 07P

Moved by Rita Godbout

Seconded by Emeril Haché

That the Board of Directors adopt the following motions made at the January 22, 2019 meeting of the Finance and Audit Committee: MOTION 2019-01-22 / 03FV and MOTION 2019-01-22 / 04FV.

Motion carried unanimously.

6.3 Client Service, Quality Management and Safety Committee

Claire Savoie, Committee Chair, presented the report on the January 22, 2019 meeting. The following items had been raised:

- Inpatient experience – Q2;
- Follow-up – Recommendations contained in the report issued by the Office of the Auditor General;
- Flu vaccine;
- Recommendations of review committees;
- Pulse survey on quality of work life;
- Accreditation process update;
- Update on deployment plan – Patient- and Family-Centred Care;
- Food Services satisfaction surveys;
- A few quality projects from Medical Services and the Chief of Staff:
 - Preoperative assessment in the anesthesia sector;
 - Consolidation of the Provincial Bariatric Program within the surgery sector;
 - Implementation of the Single Entry Point Program (SEPP) for clients with chronic illnesses and for vulnerable seniors;
 - Establishment of clinical learning units;
 - Revision of the process and tools related to mortality and morbidity reviews.
- Strategic and operational scorecard (November 2018).

MOTION 2019-02-12 / 08P

Moved by Claire Savoie

Seconded by Sonia A. Roy

That the Board of Directors receive the report on the January 22, 2019 meeting of the Client Service, Quality Management and Safety Committee.

Motion carried unanimously.

MOTION 2019-02-12 / 09P

Moved by Claire Savoie

Seconded by Sonia A. Roy

That the Board of Directors receive the report on the January 22, 2019 meeting of the Client Service, Quality Management and Safety Committee.

Motion carried unanimously.

6.4 Strategic Research and Training Committee

Pauline Bourque, Committee Chair, presented the report on the January 14, 2019 meeting. The following items had been raised:

- Updated research project list;
- Update on Operational Plan;
- Update on Academic Health Centre;
- Update on Communication Plan for the Development of the University Mission;
- Clinical Learning Units Deployment Plan;
- Atlantic Cancer Research Institute (ACRI) (MOTION 2019/01/14-03-CSRF).

MOTION 2019-02-12 / 10P

Move by Pauline Bourque

Seconded by Jean-Marie Nadeau

That the Board of Directors receive the report on the January 14, 2019 meeting of the Strategic Research and Training Committee.

Motion carried unanimously.

MOTION 2019-02-12 / 11P

Move by Pauline Bourque

Seconded by Jean-Marie Nadeau

That the Board of Directors adopt the following motion made at the January 14, 2019 meeting of the Strategic Research and Training Committee: MOTION 2019/01/14-03-CSRF.

Motion carried unanimously.**6.5 Ad Hoc Committee for Hospital and Community Facility Service Delivery**

Lucille Auffrey, Committee Chair, presented the report on the January 17, 2019 meeting. The following items had been raised:

- Review of October 15, 2018 working session;
- Report on the ad hoc committee's activities;
- Portrait of services in hospitals and community facilities and within a common template that includes a hierarchy of services;
- Transfer of knowledge to the Governance and Nomination Committee for development of the 2020–2023 Strategic Plan.

MOTION 2019-02-12 / 12P

Moved by Lucille Auffrey

Seconded by Denis M. Pelletier

That the Board of Directors receive the report on the January 17, 2019 meeting of the Ad Hoc Committee for Hospital and Community Facility Service Delivery.

Motion carried unanimously.**6.6 Medical Advisory Committee**

Dr. Nicole LeBlanc presented her report as Regional Chief of Staff. The following items had been raised:

- Harmonization of the regional medical structure;
- Competencies file.

Dr. LeBlanc, as Committee Chairperson, also presented the report on the December 11, 2018 meeting. The following items had been raised:

- Reports presented to the MAC members:
 - Report by the Vice-President of Medical Services, Training and Research;
 - Report by the President and Chief Executive Officer.
- Forms: Medical Assistance in Dying (MOTION 2018-12-11/03CMC);
- Requests for privileges – Zones 1B, 4 and 5;
- Requests for changes to privileges – Zones 1B, 4 and 5;
- Withdrawal of consent agenda (MOTION 2018-12-11/02CMC):
 - Minutes of the November 6, 2018 meeting of the MAC (MOTION 2018-12-11/04 CMC);
 - Minutes of the October 23, 2018 meeting of the Zone 5 LMAC (MOTION 2018-12-11/05 CMC).

MOTION 2019-02-12 / 13P

Moved by Lucille Auffrey

Seconded by Wes Knight

That the Board of Directors receive the report of the Regional Chief of Staff and the report on the December 11, 2018 meeting of the Medical Advisory Committee.

Motion carried unanimously.**MOTION 2019-02-12 / 14P**

Moved by Denis M. Pelletier

Seconded by Sonia A. Roy

That the Board of Directors adopt the following motions made at the December 11, 2018 meeting of the Medical Advisory Committee: MOTION 2018-12-11/02CMC, MOTION 2018-12-11/03CMC, MOTION 2018-12-11/04CMC and MOTION 2018-12-11/05CMC.

Motion carried unanimously.

6.7 Professional Advisory Committee

Janie Levesque, Committee Chairperson, presented the report on the January 10, 2019 meeting. The following items had been raised:

- Disbandment of the RPPC and review of the structure and terms of reference of the PAC;
- Request for exception to nursing standards for inpatients of Vitalité Health Network (MOTION 2019/01/10 03CPC);
- Policies:
 - 6-Minute Walk Test (MOTION 2019/01/10 04CPC);
 - Delegation of technical medication checking functions to pharmacy assistants and policy entitled “Certification Program for Checking Medications – Pharmacy Assistants” (MOTION 2019/01/10 05CPC);
 - Progressive Mobilization (MOTION 2019/01/10 06CPC);
 - Volumetric Pump Equipped with Medication Library (MOTION 2019/01/10 07CPC).
- Request for advance competency or delegated function: Radial Arterial Cannula Insertion (MOTION 2019/01/10 08CPC);
- Document entitled “Référenciel de compétences”;
- PAC – Validation of practice rights;
- Restigouche Hospital Centre (RHC);
- Presentation of following minutes:
 - ICPP – September 25, 2018;
 - ICPP – December 12, 2018;
 - NPPC – September 13, 2018;
 - NPPC – October 1, 2018;
 - NPPC – November 27, 2018.
- Medical Advisory Committee.

MOTION 2019-02-12 / 15P

Moved by Anne Soucie

Seconded by Emeril Haché

That the Board of Directors receive the report on the January 10, 2019 meeting of the Professional Advisory Committee.

Motion carried unanimously.

MOTION 2019-02-12 / 16P

Moved by Rita Godbout

Seconded by Claire Savoie

That the Board of Directors adopt the following motions made at the January 10, 2019 meeting of the Professional Advisory Committee: MOTION 2019/01/10 03CPC, MOTION 2019/01/10 04CPC, MOTION 2019/01/10 05CPC, MOTION 2019/01/10 06CPC, MOTION 2019/01/10 07CPC and MOTION 2019/01/10 08CPC.

Motion carried unanimously.

7. Documentation for members

Anne Soucie summarized the article “Physician and Nurse Well-Being: Seven Things Hospital Boards Should Know,” and Claire Savoie summarized the article “La FCASS élargit l'accès à une approche palliative novatrice qui améliorera les soins de fin de vie.” Ms. Soucie and Ms. Savoie were thanked for their presentations. The members of the Board of Directors were invited to suggest articles for future meetings.

8. Patient experience history

8.1 Patient pathway – Surgical care at the Chaleur Regional Hospital

Further to the patient-and family-centred care strategy, Lydia Dupéré, who underwent surgeries on both knees, presented her history and experience during her surgeries at the Chaleur Regional Hospital (from preoperative to postoperative care). She also spoke about the strengths and points to be improved that she had noted during her interactions with various departments. The Chairperson warmly thanked Ms. Dupéré for her presentation.

9. Community relations / services provided

9.1 Mental health intervention with New Brunswick youth

The Fédération des jeunes francophones du Nouveau-Brunswick (represented by its president, Émile Couturier, and a member of its management team, Pascale Joëlle Fortin) gave a presentation on the alarming state of the province's Francophone secondary schools. The Chairperson and members of the Board of Directors warmly congratulated Mr. Couturier and Ms. Fortin.

10. Adjournment

Sonia A. Roy moved to adjourn the meeting at 3:00 p.m.

11. Evaluation of meeting

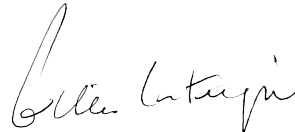
The members of the Board of Directors were invited to evaluate the meeting.

12. Opportunity for comments from the public

Members of the public had the opportunity to make comments.



Michelyne Paulin, CPA, CGA
Chairperson of the Board of Directors



Gilles Lanteigne, Ph. D.
Secretary of the Board of Directors