

NOTICE OF MEETING MINUTES

(Original version signed and archived)

Title of meeting:	Board of Directors	Date and time:	February 13, 2018 at 1:00 p.m.		
Purpose of meeting:	Public meeting	Location:	Best Western Plus – Bathurst Tetagouche Room		
Chair: Secretary:	Michelyne Paulin Sonia Haché-Lanteigne				
Participants					
Members					
Lucille Auffrey	√	Wes Knight	√	Michelyne Paulin (Chairperson)	√
Pauline Bourque	√	Brenda Martin	√	Denis M. Pelletier	√
Rita Godbout (Treasurer)	√	Norma McGraw	√	Sonia A. Roy	√
Gabriel Godin (Vice-Chairperson)	√	Gaitan Michaud	√	Claire Savoie	√
Emeril Haché	√	Jean-Marie Nadeau	√	Anne C. Soucie	x
Ex officio members					
Gilles Lanteigne	√	Dr. Nicole LeBlanc	√	Janie Levesque	√
Leadership Team					
Gisèle Beaulieu	√	Dr. France Desrosiers	√	Stéphane Legacy	√
Réjean Bédard (replacing Pierre Verret)	√	Jacques Duclos	√	Johanne Roy	√
MINUTES					

1. Call to order

The meeting was called to order at 1:05 p.m.

2. Constitution of quorum and notice of meeting

The meeting was duly called and quorum was achieved.

3. Adoption of the agenda

The agenda was presented for approval.

MOTION 2018-02-13 / 01P

Moved by Denis M. Pelletier

Seconded by Emeril Haché

That the Board of Directors adopt the agenda.

Motion carried unanimously.

4. Disclosure of potential conflicts of interest

No conflicts of interest were raised.

5. Adoption of the minutes of the December 5, 2017 meeting

The minutes of the December 5, 2017 Board of Directors public meeting were submitted for approval.

MOTION 2018-02-13 / 02P

Moved by Sonia A. Roy

Seconded by Wes Knight

That the Board of Directors adopt the minutes of the December 5, 2017 meeting.

Motion carried unanimously.

6. Business arising from the minutes and follow-up**6.1 Privatization of services**

Management of the Extra-Mural Program was transferred to Medavie on January 1, 2018. At the request of the Department of Health, both regional health authorities agreed to collaborate to ensure the transition of certain support services. This support should not extend past June 30, 2018 and, for the moment, there was no reason to believe it will be required longer. Also as agreed, school-based rehabilitation services remained

Legend: D = Decision I = Information C = Consultation

under the regional health authorities.

Regarding environmental, food and patient transport services, the last update mentioned the creation of several working groups under the management of ministers Gilles LePage, Roger Melanson, Cathy Rogers, Benoît Bourque and Bill Fraser and union leaders Patrick Colford, Daniel Légère, Lana Payne and Paula Doucet. The steering committee will supervise five working groups that will share ideas and make recommendations to the government when they reach a consensus. One of the groups will focus specifically on the outsourcing of public services to the private sector. Gisèle Beaulieu sits on this working group. The group has met a few times to date. Work is progressing well and should produce recommendations submitted to the Governance Committee and afterwards to the government. Meanwhile, the Premier announced that he may not follow through with the project to privatize food, environmental and patient transport services.

7. Report by the President and Chief Executive Officer (CEO)

The following report covered the period from November 18, 2017 to February 2, 2018. The purpose of this report was to inform members of the main accomplishments in meeting the objectives of the 2017–2020 Regional Health and Business Plan and other priority files for the Network.

- Engagement of employees and medical staff
 - The Network is fully committed to the fight against smoking.
- Financial and physical resources management
 - New CT scan unit at the Chaleur Regional Hospital
- Relations with partners and community groups
 - Chemotherapy services in Grand Falls and Saint-Quentin
 - “Open house” day at the St. Joseph Community Health Centre
 - Programs provided in the community
- Strategic management/communications
 - Increased use of social media
 - Vitalité Health Network ranks 5th among Forbes Canada’s Best Employers!

MOTION 2018-02-13 / 03P

Moved by Jean-Marie Nadeau

Seconded by Denis M. Pelletier

That the Board of Directors thank all Vitalité Health Network employees, physicians and volunteers who expressed their appreciation of their workplace to Forbes Magazine and congratulate everyone who contributed in this regard. Everyone will receive a letter of thanks, which will also be published in daily newspapers.

Motion carried unanimously.

- Implementation of a quality and patient safety culture
 - Slogan promoting continuous quality improvement
- Relations with the Board of Directors
 - Representation meetings and outreach

8. Board of Director’s committee reports

8.1 Executive Committee

No meeting of the Executive Committee had taken place since the last meeting of the Board of Directors.

8.2 Governance and Nomination Committee

Lucille Auffrey, Committee Chair, presented the report on the January 22, 2018 meeting. The following items had been raised:

- Policy and Procedure CA-225 “Communications and Public Relations” (MOTION 2018-01-22 / 03GMC)
- Policy and Procedure CA-210 “Orientation of New Members” (MOTION 2018-01-22 / 04GMC)
- Code of Conduct and Morals of Members (MOTION 2018-01-22 / 05GMC)
- Members’ participation in committees

MOTION 2018-02-13 / 04P

Moved by Lucille Auffrey

Seconded by Jean-Marie Nadeau

That the Board of Directors receive the report on the January 22, 2018 meeting of the Governance and Nomination Committee.

Motion carried unanimously.

MOTION 2018-02-13 / 05P

Moved by Denis M. Pelletier

Seconded by Emeril Haché

That the Board of Directors adopt the following motions made at the January 22, 2018 meeting of the Governance and Nomination Committee: MOTION 2018-01-22 / 03GMC, MOTION 2018-01-22 / 04GMC and MOTION 2018-01-22 / 05GMC.

Motion carried unanimously.

It was indicated that the Code of Conduct and Morals of Members policy seems to be very detailed and the Governance and Nomination Committee was asked to review it again.

This policy will be discussed at a working session in April.

8.3 Finance and Audit Committee

Rita Godbout, Committee Chair, presented the report on the January 23, 2018 meeting. The following items were raised:

- Action plan – Recommendations from the external auditors 2016-2017
- Risk mitigation plan
- Policy and Procedure “Recovery and Writeoff of Bad Debts” (MOTION 2018-01-23 / 03FV)
- Policy and Procedure “Expense Authorization Limit” (MOTION 2018-01-23 / 04FV)
- Financial statements for the year ended November 30, 2017 (MOTION 2018-01-23 / 05FV and MOTION 2018-01-23 / 06FV)

MOTION 2018-02-13 / 06P

Moved by Rita Godbout

Seconded by Pauline Bourque

That the Board of Directors receive the report on the January 23, 2018 meeting of the Finance and Audit Committee.

Motion carried unanimously.

A Board member reported that long-term hospitalizations, i.e. beyond the acute care period, were a very costly issue. It was explained that measures and positive initiatives had already been initiated with the Clinical Services team, the Department of Health and the Department of Social Development. Sonia A. Roy will circulate an article about this issue at the next Board of Directors meeting, at which time members could discuss the issue. The complexity of the responsibility that falls to physicians when they wish to ensure that post-discharge care and services meet their patient’s needs was explained.

MOTION 2018-02-13 / 07P

Moved by Emeril Haché

Seconded by Denis M. Pelletier

That the Board of Directors adopt the following motions made at the January 23, 2018 meeting of the Finance and Audit Committee: MOTION 2018-01-23 / 03FV, MOTION 2018-01-23 / 04FV, MOTION 2018-01-23 / 05FV and MOTION 2018-01-23 / 06FV.

Motion carried unanimously.

8.4 Client Service, Quality Management and Safety Committee

Norma McGraw, Committee Chair, presented the report on the January 23, 2018 meeting. The following items had been raised:

- Progress report on recommendations of review committees

- Accreditation update
- 2017 IQMH accreditation visit – Vitalité Health Network's laboratories (MOTION 2018-01-23 / 03SCGQS)
- Patient- and family-centred care strategy
- Strategic and operational scorecard (November 2017)

MOTION 2018-02-13 / 08P

Moved by Norma McGraw

Seconded by Brenda Martin

That the Board of Directors receive the report on the January 23, 2018 meeting of the Client Service, Quality Management and Safety Committee.

Motion carried unanimously.

MOTION 2018-02-13 / 09P

Moved by Norma McGraw

Seconded by Brenda Martin

That the Board of Directors adopt the following motion of the January 23, 2018 meeting of the Client Service, Quality Management and Safety Committee: MOTION 2018-01-23 / 03SCGQS.

8.5 Strategic Research and Training Committee

No meeting of the Strategic Research and Training Committee had taken place since the last meeting of the Board of Directors.

8.6 Medical Advisory Committee

Dr. Nicole LeBlanc presented her report as Regional Chief of Staff. The following items had been raised:

- New privilege granting process with appointment schedules – 2018-2020
- Development of a medical services optimization plan
- Review of certification and privilege granting processes
- Implementation plan for the new medical structure and impact on the chief of staff organizational structure
- Preparation of an action plan for the development of the organization's university mission
- Review of the complaint process

Dr. LeBlanc, as Committee Chair, also presented the report on the January 16, 2018 meeting. The following items were raised:

- Validation of the MAC scorecard current indicators
- PAC and PDTC reports
- Regional medical complaints report
- Physician evaluation form concerning requirements to obtain practice privileges – 2018–2020
- 2018 privileges schedule
- Presentation: Toward the establishment of a university network: action plan for the development of our university mission
- Policy GEN.3.80.85: Acute Exacerbation of Chronic Obstructive Pulmonary Disease (MOTION 2018-01-16 / 02CMC)
- Policy – Pharmacy: Prescribing Medications (MOTION 2018-01-16 / 03CMC)
- Policy – Pharmacy: Clinical Tests (MOTION 2018-01-16 / 04CMC)
- Privatization of Extra-Mural Program (MOTION 2018-01-16 / 06CMC)
- Requests for privileges and for changes to privileges (MOTION 2018-01-16 / 08CMC)
- Department head appointments (MOTION 2018-01-16 / 10CMC)

MOTION 2018-02-13 / 10P

Moved by Pauline Bourque

Seconded by Sonia A. Roy

That the Board of Directors receive the report on the January 16, 2018 meeting of the Medical Advisory Committee as well as the report submitted by the Regional Chief of Staff.

Motion carried unanimously.

MOTION 2018-02-13 / 11P

Moved by Emeril Haché
Seconded by Wes Knight

That the Board of Directors adopt the following motions made at the January 16, 2018 meeting of the Medical Advisory Committee: MOTION 2018-01-16 / 02CMC, MOTION 2018-01-16 / 03CMC, MOTION 2018-01-16 / 04CMC, MOTION 2018-01-16 / 06CMC, MOTION 2018-01-16 / 08CMC and MOTION 2018-01-16 / 10CMC.

Motion carried unanimously.

8.7 Professional Advisory Committee

Janie Levesque, Committee Chair, presented the report on the January 9, 2018 meeting. The following items had been raised:

- Presentation of the new care model at the Restigouche Hospital Centre
- Code of Ethics review
- Policy (draft) – Prescribing Medications (MOTION 2018-01-09 / 03CPC)
- Abbreviations Committee (MOTION 2018/01/09 04CPC)
- Presentation of the following report:
 - Primary health care patient satisfaction

MOTION 2018-02-13 / 12P

Moved by Lucille Auffrey
Seconded by Rita Godbout

That the Board of Directors receive the report on the January 9, 2018 meeting of the Professional Advisory Committee.

Motion carried unanimously.

MOTION 2018-02-13 / 13P

Moved by Claire Savoie
Seconded by Sonia A. Roy

That the Board of Directors approve the following motions made at the January 9, 2018 meeting of the Professional Advisory Committee: MOTION 2018/01/09 03CPC and MOTION 2018/01/09 04CPC.

Motion carried unanimously.

9. Physicians' temporary privileges

The Vice-President, Medical Services, Training and Research has granted the following temporary privileges since the last meeting of the Board of Directors (between November 18, 2017 and January 29, 2018). The list was presented for endorsement.

LIST OF TEMPORARY PRIVILEGES - April 4, 2018

Physicians	Specialties	Categories	Privilege dates		Zones
			From	To	
BEN AMOR, Dr. Ibtihel Mouna	Medical Genetics	Associate	March 5, 2018	June 1, 2018	1B
BRADY, Dr. Jolene	Radiology	Consulting	April 28, 2018	June 29, 2018	1B
BROWN, Dr. Douglas	Radiology	Consulting	April 29, 2018	June 29, 2018	1B
BUYUKDERE, Dr. Hakan	Hematopathology	Consulting	March 12, 2018	June 8, 2018	1B
COURSIMAUULT, Dr. Benoit	Orthopedics	Courtesy	February 1, 2018	April 27, 2018	1B
ELLIS, Dr. Ralph G.	Radiology	Consulting	April 1, 2018	June 29, 2018	1B
FOWLIE, Dr. Frank E.	Radiology	Consulting	April 8, 2018	June 29, 2018	1B
DOUGLAS, Dr. Stephen C.	Neurology	Consulting	April 1, 2018	June 29, 2018	1B
ISA, Dr. Ahaioza Diana	Orthopedics	Consulting	April 29, 2018	June 29, 2018	1B
KYDD, Dr. David	Radiology	Consulting	April 1, 2018	June 29, 2018	1B
LÉGARÉ, Dr. Jean-François	Cardiology	Consulting	February 21, 2018	May 18, 2018	1B
LÉGER, Dr. Mélanie Pauline	Family Practice – Emergency	Locum	March 5, 2018	June 1, 2018	1B, 4, 5, 6
MacINTOSH, Dr. Jason	Family Practice – Emergency	Locum	February 6, 2018	May 4, 2018	1B
MAILHOT, Dr. Sylvain	Hematopathology	Consulting	March 12, 2018	June 8, 2018	1B
MARION, Dr. Alain	Anatomical Pathology	Consulting	March 30, 2018	June 26, 2018	1B
MOHANDAS, Dr. Rajender	Ophthalmology	Locum	April 29, 2018	June 29, 2018	1B
MOWAT, Dr. Jeffrey John	Radiology	Consulting	April 1, 2018	June 29, 2018	1B

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POIRIER, Dr. AnDr.é	Vascular Surgery	Consulting	April 14, 2018	June 29, 2018	1B
PRASAD, Dr. Vikash	Radiology	Consulting	April 29, 2018	June 29, 2018	1B
PUNNA, Dr. Satish	Radiology	Consulting	April 29, 2018	June 29, 2018	1B
TANG, Dr. Ying	Radiology	Consulting	April 1, 2018	June 29, 2018	1B
TESSIER, Dr. Patrice	Pathology	Consulting	February 23, 2018	May 18, 2018	1B
TRIDER, Dr. Carrie-Lee	Pediatrics	Locum	April 7, 2018	June 29, 2018	1B
Butler, Dr. Jonathan					
BUTLER, Dr. Jonathan	Radiology	Locum	February 10, 2018	May 4, 2018	4
EZZAT, Dr. Jumana	Radiology	Locum	April 3, 2018	June 26, 2018	4
GUEYE, Dr. Ameth	Family Practice – Emergency	Locum	March 19, 2018	June 8, 2018	4
LAPORTE, Dr. Jennifer	Family Practice – Emergency	Locum	March 2, 2018	May 25, 2018	4
PETITCLERC, Dr. Sophie	Radiology	Locum	February 10, 2018	May 4, 2018	4
POZDNYAKOV, Dr. Sergey	Pathology	Locum	March 12, 2018	June 1, 2018	4
AIT YAHIA, Dr. Chabane					
AIT YAHIA, Dr. Chabane	Family Practice	Associate	January 27, 2018	April 20, 2018	5
AL HABASH, Dr. Muhamad Y.	Internal Medicine	Associate	March 9, 2018	June 1, 2018	5
BERLE, Dr. Muriel	Family Practice	Associate	February 2, 2018	April 27, 2018	5
BRYNIAK, Dr. Christopher	Psychiatry	Associate	April 3, 2018	June 26, 2018	5
DIAZ NORIEGA, Dr. Oscar	Internal Medicine	Associate	April 7, 2018	June 26, 2018	5
DURAIRAJ, Dr. Priya	Ophthalmology	Locum	March 3, 2018	May 25, 2018	5 et 6
FINN, Dr. Céline	Psychiatry	Active	March 31, 2018	June 26, 2018	5
THATTAS, Dr. Maged	Family Practice	Locum	February 26, 2018	April 18, 2018	5
MELNYK, Dr. Olena	Family Practice	Locum	February 5, 2018	April 27, 2018	5
OSMAN, Dr. Houssein Sabeh	Family Practice	Locum	January 20, 2018	April 13, 2018	5
BOISVERT, Dr. Catherine					
BOISVERT, Dr. Catherine	Anesthesia	Locum	April 7, 2018	June 26, 2018	6
DUMOUCHEL, Dr. Vincent	Family Practice	Locum	March 1, 2018	May 24, 2018	6
IMBAULT, Dr. Gabrielle	Family Practice	Locum	April 18, 2018	June 26, 2018	6
KHEREBA, Dr. Mohamed	General Surgery	Locum	April 5, 2018	June 26, 2018	6
LAFERRIERE-LANGLOIS, Dr. Pascal	Anesthesia	Locum	April 2, 2018	June 26, 2018	6
LÉGARÉ, Dr. Jean-François	Cardiac Surgery	Consulting	April 1, 2018	June 26, 2018	6
POZEG, Dr. Zlato I.	Surgery	Consulting	April 1, 2018	June 26, 2018	6
SANDERSON, Dr. Susan	Pediatrics-Endocrinology	Consulting	April 1, 2018	June 26, 2018	6
SANDHU, Dr. Neelam	Pathology	Locum	April 3, 2018	June 19, 2018	6
TOOMA, Dr. Georges	Surgery	Locum	March 15, 2018	June 1, 2018	6

MOTION 2018-02-13 / 14P

Moved by Sonia A. Roy

Seconded by Emeril Haché

That the Board of Directors endorse the list of temporary privileges dated November 18, 2017 to January 29, 2018, as presented.

Motion carried unanimously.**10. Correspondence**

A list of the correspondence received or sent by the Board of Directors was presented to the members. Following the presentation, a member suggested inviting the Honourable Ginette Petitpas-Taylor to one of the upcoming Board of Directors' meetings in order to forge closer links and get a better understanding of how to work with her department.

11. Documentation for members

An article was distributed to the members:

11.1 Sustaining and growing a winning culture (Claire Savoie)

12. Patient experience history**12.1 Living with chronic pain – Presentation**

As part of the patient- and family-centred care strategy, Guy Imbault, who lives with chronic pain, was invited to speak about his experience as a patient. He told his story, explained how his problem had impacted his life, and detailed the difficulties he had experienced within the health care system. He explained how the Pain Clinic in the Acadie-Bathurst area had improved his condition and helped him live with pain.

In the past, patients living with chronic pain had been cared for by the Dr. Georges-L.-Dumont University Hospital Centre Pain Clinic. Waiting times for services were long and frequent trips to Moncton to receive treatments were very difficult for patients suffering from chronic pain.

The Acadie-Bathurst Pain Clinic has been operating since 2016. This clinic has reduced waiting times to receive treatments and the need to travel over long distances. Lucie Aubé McIntyre, Nurse Coordinator of the Clinic, also gave an overview of the services provided by the Pain Clinic.

13. Community relations / services provided

13.1 Successful transformation to a community service model – Presentation

Concerning community relations and services provided, Shelley Robichaud, the Network's Regional Director of Primary Health Care, and two members of the Community Advisory Committee of the Lamèque Hospital and Community Centre presented a short history of the committee. The presentation explained all the work done by this committee and the community's participation in the successful transformation to a community service model.

14. Other topics

14.1 Board of Directors' meeting schedule – September 2018 to June 2019

The Board of Directors' meeting schedule from September 2018 to June 2019 was submitted for approval.

MOTION 2018-02-13 / 15P

Moved by Lucille Auffrey

Seconded by Gaitan Michaud

That the Board of Directors adopt the meeting schedule for the Board of Directors for September 2018 to June 2019.

Motion carried unanimously.

15. Adjournment

Émeril Haché moved to adjourn the meeting at 3:10 p.m.

16. Evaluation of meeting

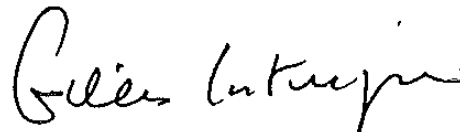
The members of the Board were invited to evaluate the meeting.

17. Opportunity for comments from the public

Members of the public had the opportunity to make comments.



Michelyne Paulin
Chairperson of the Board of Directors



Gilles Lanteigne
Secretary of the Board of Directors