

NOTICE OF MEETING MINUTES 

(Original version signed and archived)

<b>Title of meeting:</b>	Board of Directors	<b>Date and time:</b>	December 5, 2017 at 1:00 p.m.		
<b>Purpose of meeting:</b>	Public meeting	<b>Location:</b> Four Points by Sheraton in Edmundston Republican Room			
<b>Chair:</b>	Michelyne Paulin				
<b>Secretary:</b>	Sonia Haché-Lanteigne				
<b>Participants</b>					
<b>Members</b>					
Lucille Auffrey	√	Wes Knight	√	Michelyne Paulin (Chairperson)	√
Pauline Bourque	√	Brenda Martin	x	Denis M. Pelletier	√
Rita Godbout (Treasurer)	√	Norma Mcgraw	√	Sonia A. Roy	√
Gabriel Godin	√	Gaitan Michaud	√	Claire Savoie	√
Emeril Haché	√	Jean-Marie Nadeau	√	Anne C. Soucie (Vice-Chairperson)	√
<b>Ex officio members</b>					
Gilles Lanteigne	√	Dr. Nicole LeBlanc	√	Janie Levesque	√
<b>Leadership Team</b>					
Gisèle Beaulieu	√	Jacques Duclos	√	Johanne Roy	√
Dr. France Desrosiers	√	Stéphane Legacy	√	Réjean Bédard (replacing Pierre Verret)	√

### MINUTES

#### 1. Call to order

The Chairperson of the Board of Directors welcomed the participants and called the meeting to order at 1:05 p.m.

#### 2. Constitution of quorum and notice of meeting

The meeting was duly called and quorum was achieved.

#### 3. Adoption of notice of meeting

The notice of meeting was submitted for adoption.

##### **MOTION 2017-12-05 / 01P**

Moved by Denis M. Pelletier

Seconded by Sonia A. Roy

That the Board of Directors adopt the notice of meeting.

**Motion carried unanimously.**

#### 4. Declaration of potential conflicts of interest

No conflicts of interest were raised.

#### 5. Adoption of the minutes of the October 17, 2017 meeting

The minutes of the October 17, 2017 meeting were submitted for approval.

##### **MOTION 2017-12-05 / 02P**

Moved by Jean-Marie Nadeau

Seconded by Gaitan Michaud

That the Board of Directors adopt the minutes of the October 17, 2017 meeting.

**Motion carried unanimously.**

#### 6. Business arising from the minutes and follow-up

##### **6.1 Privatization of services**

Since the previous meeting, support and citizen mobilization against the transfer of EMP services had generalized. Several other groups, associations and citizens had expressed their concern. Every day, newspapers are flooded with letters and columns that are almost all in favour of keeping services with Vitalité Health Network.

Under the leadership of the *Association francophone des aînés du Nouveau-Brunswick* (Jean-Luc Bélanger) and the Coalition for Seniors and Nursing Home Residents' Rights (Cecile Cassista), a number of meetings had been held in several communities. Attendance to information sessions was considerable. Representatives from the Network took an active part in the meetings by contributing to the presentations. Several associations have done the same. Several Board members were also very active during the meetings that were held in their communities.

Under the initiative of the Chairperson, and with the support of several members, the Network published a press release on November 22 to express its concerns in relation to bill 5 and following the Premier's refusal to meet with the Board of Directors.

Press reports and correspondence pertaining to the EMP were distributed to the Board members.

Two questions were asked by Norma McGraw, Board member: How far will the health authority go in mobilizing its resources in order to ensure the population does not bear the costs of such a transfer? To what extent will we prioritize this transition at the expense of the implementation of our strategic plan and of our communities?

The CEO read a letter of support from the health director of the Eel River Bar First Nation.

The intensity of the Network's involvement in the numerous committees and the resources mobilized in this situation (at the expense of patient services) were brought up.

Dr. Nicole LeBlanc, Regional Chief of Staff, reiterated the physicians' concern. The New Brunswick Medical Society had stated that the physicians were in favour of the transfer, but Dr. LeBlanc mentioned that, as Chairperson of the Regional Medical Advisory Committee, she was never consulted about that very troubling decision. That decision was made by the Board of Directors of the New Brunswick Medical Society and it did not represent the opinion of the members of the Network's Medical Staff, which maintained its concerns regarding the quality of care that will be provided to patients.

A concern was also expressed about bill 5, which was being studied by parliamentarians.

In the meantime, several people were playing a role in the transition process. While several stakeholders had to contribute to the process, the position of the Network had not changed. The people contributing to the work of the numerous committees put in place by the Department of Health to support the transfer of responsibilities were invited to stress the fact that their involvement did not mean that the Network was in favour of the decision. In fact, the Board of Director mentioned on many occasions that it was against the transfer of the EMP.

The Chair mentioned that the lawyer of *Égalité Santé en français* had requested to meet and interview the CEO of the Network to support the preparation of his case. It would be important to authorize the CEO to accept such a meeting.

**MOTION 2017-12-05 / 03P**

Moved by Pauline Bourque

Seconded by Emeril Haché

That the Board of Directors authorize the CEO of Vitalité Health Network to meet the lawyer of *Égalité Santé en français* and be interviewed by him in preparation for the organization's case.

**Vote: 13 in favour, 0 against and 1 abstention**

**Motion Carried.**

**7. Report by the President and Chief Executive Officer (CEO)**

The report covered the period from October 10 to November 17, 2017. The purpose of this report was to inform members of the main accomplishments in meeting the objectives of the 2016-2019 Regional Health and Business Plan and other priority files for the Network. The following topics were included:

- Engagement of employees and medical staff
  - Engagement regarding official languages
- Financial and physical resources management

- Major infrastructure projects
- Human resources management
  - Recognition Award nominations
- Relations with partners and community groups
  - Chemotherapy services in Grand Falls and Saint-Quentin
  - Relations with members of the First Nations
  - Partnerships with the Hôpital Stella-Maris-de-Kent and Tracadie-Sheila Hospital foundations
- Strategic management/communications
  - Transparency and Openness Framework for Communication and Publication of Results
- Implementation of a quality and patient safety culture
  - Canadian Patient Safety Week
  - World Antibiotic Awareness Week
- Relations with the Board of Directors
  - Representation meetings and outreach
  - Holiday wishes

The CEO mentioned that a meeting had been held on October 31 with all the foundation chairpersons and directors within the Network.

## **8. Board of Directors' committee reports**

### **8.1 Executive Committee**

No meeting of the Executive Committee had taken place since the last meeting of the Board of Directors. The CEO's mid-year evaluation was done by the Chairperson and Vice-Chairperson.

### **8.2 Governance and Nomination Committee**

Lucille Auffrey, Committee Chair, presented the report on the November 14, 2017 meeting. The following items had been raised:

- Opportunity for comments from the public (MOTION 2017-11-14 / 03GMC)
- Work plan – Medical Staff By-laws
- Template – Information note

#### **MOTION 2017-12-05 / 04P**

Moved by Pauline Bourque

Seconded by Sonia A. Roy

That the Board of Directors receive the report on the November 14, 2017 meeting of the Governance and Nomination Committee.

**Motion carried unanimously.**

#### **MOTION 2017-12-05 / 05P**

Moved by Sonia A. Roy

Seconded by Denis M. Pelletier

That the Board of Directors adopt the following motion made at the November 14, 2017 meeting of the Governance and Nomination Committee: MOTION 2017-11-14 / 03GMC.

**Motion carried unanimously.**

### **8.3 Finance and Audit Committee**

Rita Godbout, Committee Chair, presented the report on the November 21, 2017 meeting. The following items had been raised:

- Strategies implemented to reduce costs – WSNB: Financial statements dated July 31, 2017 (MOTION 2017-09-26 / 04FV)
- Strategies implemented to reduce costs – WSNB (continued)
- 2018-2019 capital budgets (MOTION 2017-11-21 / 03FV)
- Non-shareable funds
- Financial statements for the year ended September 30, 2017 (MOTION 2017-11-21 / 04FV and MOTION 2017-11-21 / 05FV)

**MOTION 2017-12-05 / 06P**

Moved by Lucille Auffrey

Seconded by Anne Soucie

That the Board of Directors receive the report on the November 21, 2017 meeting of the Finance and Audit Committee.

**Motion carried unanimously.**

**MOTION 2017-12-05 / 07P**

Moved by Emeril Haché

Seconded by Denis M. Pelletier

That the Board of Directors adopt the following motions made at the November 21, 2017 meeting of the Finance and Audit Committee: MOTION 2017-11-21 / 03FV, MOTION 2017-11-21 / 04FV and MOTION 2017-11-21 / 05FV.

**Motion carried unanimously.**

**8.4 Client Service, Quality Management and Safety Committee**

Norma McGraw, Committee Chair, presented the report on the November 21, 2017 meeting. The following items had been raised:

- Appointments – Regular clinical members to the Research Ethics Committee (MOTION 2017-11-21 / 03SCGQS)
- Reports

**MOTION 2017-12-05 / 08P**

Moved by Norma McGraw

Seconded by Pauline Bourque

That the Board of Directors receive the report on the November 21, 2017 meeting of the Client Service, Quality Management and Safety Committee.

**Motion carried unanimously.**

**MOTION 2017-12-05 / 09P**

Moved by Jean-Marie Nadeau

Seconded by Claire Savoie

That the Board of Directors adopt the following motion of the November 21, 2017 meeting of the Client Service, Quality Management and Safety Committee: MOTION 2017-11-21 / 03SCGQS.

**Motion carried unanimously.**

**8.5 Strategic Research and Training Committee**

Pauline Bourque, Committee Chair, presented the report on the November 20, 2017 meeting. The following items had been raised:

- Integration of deadlines for the university mission action plan
- Health Academic Centre
- Communication plan for the development of the university mission
- Learning networks
- Documents submitted for information purposes:
  - 2016–2018 research action plan update
  - Research project list update

**MOTION 2017-12-05 / 10P**

Moved by Pauline Bourque

Seconded by Gaitan Michaud

That the Board of Directors receive the report on the November 20, 2017 meeting of the Strategic Research and Training Committee.

**Motion carried unanimously.**

**8.6 Regional Medical Advisory Committee**

Dr. Nicole LeBlanc presented her report as Regional Chief of Staff. The following items had been raised:

- Implementation of the Network's medical structure; appointment of new department heads, division heads and service chiefs
- Process to review the requirements for the privilege granting process

Dr. LeBlanc, as Committee Chair, also presented her report. The following items had been raised:

- No meeting of the RMAC since the last meeting of the Board of Directors – November 7 meeting cancelled
- Electronic vote on November 22 for the appointment of new department heads, division heads and service chiefs; motion carried unanimously, not by majority vote
- Appointment of the local department and division heads
- Appointment of the regional department, division and clinical group heads

**MOTION 2017-12-05 / 11P**

Moved by Pauline Bourque

Seconded by Sonia A. Roy

That the Board of Directors receive the reports submitted by the Regional Chief of Staff and Chair of the Regional Medical Advisory Committee.

**Motion carried unanimously.**

**8.7 Professional Advisory Committee**

Janie Lévesque, Committee Chair, presented the report on the November 15, 2017 meeting. The following items had been raised:

- New members (MOTION 2017/11/15 03CPC)
- Infection Prevention Report – list of infrastructures requiring renovations
- Policy – Text and e-mail communication (MOTION 2017/11/15 04CPC)
- Patient record audit
- Policy GEN.3.40.65 “High-alert medications”
- Presentation of the following reports:
  - Inpatient satisfaction
  - ER patient satisfaction
  - Comparative complaint table
  - Accreditation Canada
  - Integrated risk management (incident data reported)

**MOTION 2017-12-05 / 12P**

Moved by Lucille Auffrey

Seconded by Wes Knight

That the Board of Directors receive the report on the November 15, 2017 meeting of the Professional Advisory Committee.

**Motion carried unanimously.**

**MOTION 2017-12-05 / 13P**

Moved by Denis M. Pelletier

Seconded by Claire Savoie

That the Board of Directors approve the following motions made at the November 15, 2017 meeting of the Professional Advisory Committee: MOTION 2017/11/15 03CPC and MOTION 2017/11/15 04CPC.

**Motion carried unanimously.**

**9. Physicians' temporary privileges**

The Vice-President, Medical Services, Training and Research had granted the following temporary privileges since the last meeting of the Board of Directors (between October 7 and November 17, 2017). The list was presented for endorsement.

**MOTION 2017-12-05 / 14P**

Moved by Pauline Bourque

Seconded by Sonia A. Roy

That the Board of Directors approve the list of temporary privileges dated October 7 to November 17, 2017, as

presented.

**Motion carried unanimously.**

LIST OF TEMPORARY PRIVILEGES – November 22, 2017						Item 9
Physician	Specialty	Category	Privilege date		Zone	
			From	To		
BEN AMOR, Dr. <u>Ibtihel Mouna</u>	Medical Genetics	Associate	September 18, 2017	December 8, 2017	1B	
BRADY, Dr. <u>Jolene</u>	Radiology	Consulting	November 10, 2017	February 2, 2018	1B	
BROWN, Dr. Douglas	Radiology	Consulting	November 10, 2017	February 2, 2018	1B	
BUYUKDERE, Dr. <u>Hakan</u>	<u>Hematopathology</u>	Consulting	September 25, 2017	December 15, 2017	1B	
ELLIS, Dr. Ralph G.	Radiology	Consulting	October 13, 2017	January 5, 2018	1B	
FOWLIE, Dr. Frank E.	Radiology	Consulting	October 23, 2017	January 12, 2018	1B	
ISA, Dr. <u>Ahooza Diana</u>	Orthopedics	Consulting	November 15, 2017	February 2, 2018	1B	
KYDD, Dr. David	Radiology	Consulting	October 13, 2017	January 5, 2018	1B	
LEGER, Dr. Mélanie Pauline	General Medicine/Emergency	Locum	September 15, 2017	December 8, 2017	1B, 4, 5, 6	
MAILHOT, Dr. Sylvain	<u>Hematopathology</u>	Consulting	September 25, 2017	December 15, 2017	1B	
MOWAT, Dr. Jeffrey John	Radiology	Consulting	October 13, 2017	January 5, 2018	1B	
PRASAD, Dr. <u>Vikash</u>	Radiology	Consulting	November 10, 2017	February 2, 2018	1B	
PUNNA, Dr. <u>Satish</u>	Radiology	Consulting	November 10, 2017	February 2, 2018	1B	
TANG, Dr. Ying	Radiology	Consulting	October 13, 2018	January 5, 2018	1B	
BELL, Dr. David	Family Practice	Consulting	September 23, 2017	December 15, 2017	4	
BUTLER, Dr. Jonathan	Radiology	Locum	November 15, 2017	February 9, 2018	4	
MOREAU, Dr. Vincent	Family Practice/Emergency	Locum	October 13, 2017	January 5, 2018	4	
PETITCLERC, Dr. Sophie	Radiology	Locum	November 25, 2017	February 9, 2018	4	
AIT YAHIA, Dr. <u>Chabane</u>	Family Practice	Associate	November 6, 2017	January 26, 2018	5	
AL HABASH, Dr. <u>Muhanad Y.</u>	Internal Medicine	Associate	September 25, 2017	December 15, 2017	5	
BERLE, Dr. Muriel	Family Practice	Associate	November 11, 2017	February 2, 2018	5	
DIAZ NORIEGA, Dr. Oscar	Internal Medicine	Associate	October 21, 2017	January 12, 2018	5	
TAIWO, Dr. <u>Adedayo Adeinola</u>	Obstetrics-Gynecology	Locum	November 20, 2017	February 9, 2018	5	
CHALIFOUX, Dr. Frédéric	Anesthesia	Associate	October 13, 2017	January 5, 2018	6	
LEGARE, Dr. Jean-François	Surgery	Consulting	October 13, 2017	January 5, 2018	6	

## 10. Correspondence

A list of the correspondence received or sent by the Board of Directors was presented to the members.

## 11. Documentation for members

Three articles were distributed to the members:

- An Organizational Model for Excellence in Healthcare Delivery (Janie Levesque)
- Governance Practices in an Era of Healthcare Transformation (Gilles Lanteigne)
- Strategic Clinical Networks in Alberta (Dr. Desrosiers)

The members of the Board of Directors were invited to suggest articles for future meetings.

## 12. Patient experience history

### 12.1 Importance of family being present

Mr. Pierre Paillard had required health care at the Edmundston Regional Hospital in March 2016. He spoke about his patient experience and about the importance of having his family present during his hospital stay, which lasted six weeks.

Also, he had taken part as a patient partner in the Better Together: Partnering with Families e-Collaborative (Canadian Foundation for Healthcare Improvement). The goal of the collaboration was to implement the Presence of Family or Care Partner approach within the Network. He had also taken part in the patient experience discussion group during Accreditation Canada's survey in June 2017.

This initiative enabled the implementation of the policy on presence of family/care partner. This new policy encourages the family to be present and gives a family member or another person designated as care partner the right to participate in various aspects of health care and in decision-making, and to stay with the patient at any time, day or night, to give them the emotional and physical support they need.

For the meeting, Mr. Paillard provided a direct testimonial with the help of Mélanie Morin, Patient Experience Advisor. A presentation was attached to the documentation.

## 13. Community relations / services provided

There will not be a presentation on community relations or services provided during the meeting. This subject will be deferred to the next meeting.

**14. Other topics**

**14.1 Process of prioritizing and funding capital projects**

Martin Pelletier, Corporate Director of Support Services, provided a presentation on the Network's capital projects.

**15. Adjournment**

Sonia Roy moved to adjourn the meeting at 3:15 p.m.

**16. Evaluation of meeting**

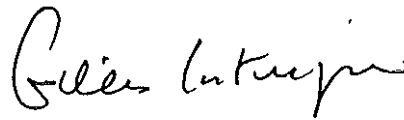
The members of the Board were invited to evaluate the meeting.

**17. Opportunity for comments from the public**

Members of the public had the opportunity to make comments.



Michelyne Paulin  
Chairperson of the Board of Directors



Gilles Lanteigne  
Secretary of the Board of Directors